

Marin Montessori School – Toddler Classroom Assistant

About Marin Montessori School

Marin Montessori School is a coeducational independent school that presently serves 270 students, Toddler level through the 9th grade, on two beautiful campuses (Corte Madera and San Rafael). Recently celebrating its 50th anniversary, MMS has deep roots in Marin County and has helped nurture generations of children and families. Students, parents, teachers, and alumni are passionate about the school's mission and continued success.

Candidates should be caring, responsible, and organized, to support the AMI trained teacher in our Toddler classroom. The ideal candidate will have experience with children ages 18 months - 3 years, value the development of toddlers, and believe in supporting their desire to be independent. Attention to detail and a sense of humor are essential.

Job Duties

- Preparing and maintaining the classroom environment
- Observing and guiding toddlers as needed
- Outdoor, lunch, and nap supervision
- Material making
- Excellent verbal and written communication skills
- Other tasks as assigned

Requirements

- Candidates must have a minimum of 6 Early Childhood Education (ECE) units, actively working toward 12 units
- Excellent verbal and written communication skills
- A current and valid California Driver License with a clear driving record
- Must submit to Live Scan fingerprint testing through the Department of Justice
- Current CPR and First Aid certification a plus
- Must have ability to lift 25 pounds without assistance
- Bi-lingual Spanish/English speaker is preferred but not required

Marin Montessori School offers a competitive salary, great benefits, and beautiful surroundings.

Start date is August 22, 2016. Hours are 7:45 am – 3:45 pm, Monday – Friday.

Interested candidates should send a cover letter and resume to hr@marinmontessori.org.