

**Primary Support Assistant  
Marin Montessori School  
Marin County, CA**

**Position Overview:**

Job responsibilities include working closely with two of our primary teachers to support their classrooms. Tasks include making materials, and supervising children while other staff are on breaks. The age group is 3 – 6 years old.

**Marin Montessori School:**

This is an especially exciting time to join Marin Montessori School, a highly regarded Bay Area school with an over fifty-year history and accreditations from both AMI (*Association Montessori International*) and CAIS (*California Association of Independent Schools*). MMS is currently in the process of expanding our campus, creating a stunning waterfront and nature-rich elementary wing, allowing for tremendous indoor-outdoor learning opportunities. MMS is a school with passionate educators and engaged and enthusiastic families.

**Key Responsibilities Include the Following:**

- Working in two different classrooms, each with its own needs and demands
- Material making
- Supervising children during staff breaks
- Spanish-speaking would be a plus

**Preferred Experience, Qualifications, and Attributes:**

- Bachelors' Degree
- Candidates must have a minimum of 6 Early Childhood Education (ECE) units, actively working toward 12 units
- Experience working with young children
- A knowledge of Montessori preferred
- A collaborative and flexible approach to working with colleagues
- Organized with an attention to detail
- Excellent verbal and written communication skills
- Must have a valid California driver license with no points
- Must be able to lift and carry 40 pounds

**Salary:**

This is a non-exempt, full-time position. Start date is Friday, August 17, 2018. The salary and benefits package is very competitive, matching or exceeding Bay Area independent school norms.

**Marin Montessori School is an Equal Opportunity Employer.**

Applicants shall not be discriminated against because of age, ancestry, color, religious creed, denial of Family and Medical Care Leave, disability (mental and physical), marital, familial, or parental status, medical condition, genetic information, military and Veteran status, national origin (including language use restrictions), race, sex (which includes pregnancy, childbirth, breastfeeding, and medical conditions related to pregnancy, childbirth, or breastfeeding), gender, gender identity, and gender expression, political affiliation, or sexual orientation.

**How to Apply:**

Interested candidates should send a cover letter and resume to [hr@marinmontessori.org](mailto:hr@marinmontessori.org).