



## Latin American Montessori Bilingual Public Charter School

1375 Missouri Avenue NW Washington, DC 20011

1800 Perry Street NE Washington, DC 20018

1399 Aspen Street NW Washington, DC 20012

[www.lambpcs.org](http://www.lambpcs.org)

### Montessori Guide (Teacher) – Primary Job Description

**LAMB's Mission: To create a self-directed learning environment in which children build a foundation of knowledge essential for a lifetime of learning while developing bi-literacy in English and Spanish.**

LAMB offers a unique model that provides bilingual Montessori public education to diverse, urban families in the nation's capital. Serving children in PK3 through 5<sup>th</sup> grade, LAMB is a community that embraces our active parent community and maintains a staff that is committed to children and promotes peace and equality for all.

#### Basic Qualifications

- Possess Primary Certification in Montessori education; If not currently certified the applicant must be enrolled in or willing to enroll in a Montessori training program;
- Meet state educational requirements, preferably a valid state-issued teaching license or meet eligibility, including early childhood teacher education and passing scores on Praxis I & II preferred.
- Native speaker of the modeling language (English or Spanish) and commitment to learn a second language (English or Spanish);
- Have extensive experience working in early childhood programs and/or experience in dual-language education;
- Ability to work with students of various abilities, including those with various identified exceptionalities;
- Possess the ability to work in a multicultural, bilingual environment;
- Meet health requirements, including immunizations and completing a TB test screening; and
- Submit necessary documents for a completed personnel file, including three references, diplomas, transcripts, and fingerprinting and clearance forms.

#### Duties and Responsibilities

- Be responsible for the welfare, safety, and educational achievements of students;
- Collaborate with co-teacher to deliver the bilingual Montessori primary curriculum, ensure that learning standards are met, and maintain and manage a positive learning environment;
- Develop reading and writing skills and teach across content areas utilizing the Montessori Curriculum and materials in the targeted language.
- Develop Montessori materials for the targeted language and all areas of the classroom;
- Maintain records of children's progress utilizing a web-based program and other assessment tools to track mastery within the sequence of the Montessori curriculum;
- Collaborate with co-teacher to plan instruction and special activities and arrange and supervise field trips;
- Participate in meetings, trainings, and/or planning cooperatives to fully serve children's needs;
- Participate in parent conferences and meetings throughout the school year, communicate with parents in accordance with school policy, and promote the school's mission, objectives, and policies to parents;

- Provide interns (if applicable) with a clear description of their duties and support their growth;
- Understand the school's mission and objectives and comply with policies;
- Meet with Principal to develop solutions for any parent, staff, or school-related challenges, as needed;
- Partake in the teacher evaluation process; and
- Be available to assist with support duties.

### **Compensation**

Salary is commensurate with experience. Generous benefits package includes medical insurance (health, dental, & vision), retirement plan, life insurance, short-term and long-term disability, flexible spending account (medical, dependent care, and transit), and vacation/sick leave.

**Interested applicants should email cover letter with salary requirements and resume to Anna Marie Yombo, HR Coordinator at [employment@lambpcs.org](mailto:employment@lambpcs.org).**

Only applicants meeting minimum qualifications for the position will be considered. Successful completion of a background investigation is required for employment in this position. LAMB welcomes resumes from all qualified applicants. Salary is commensurate with experience. No phone calls and no employment agencies please.

The Latin American Montessori Bilingual Public Charter School does not discriminate on the basis of race, color, national origin, sex, age, or disability in admission or access to, or treatment or employment in, its programs and activities.