



IMS PRIMARY ASSISTANT JOB POSITION

Responsibilities

- *Support the Lead Teacher with creating a nurturing and educational environment.*
- *Assist with teaching students.*
- *Help students learn, develop, and communicate.*

- *Collaborate with other assistants and faculty to develop ways to enhance or improve the educational experience for students.*
- *Create a positive and educational atmosphere for children.*
- *Attend and engage in meetings for faculty and staff.*
- *Ensure the classroom is clean and welcoming to students and parents.*

Requirements:

- *1 Year Experience working in a childcare facility with children.*
- *High School Diploma or GED*
- *Possess exceptional organization skills, be detailed oriented, and enjoy working in a fast-paced environment.*
- *Be an effective communicator and active listener.*
- *Speak English and Spanish.*
- *Animal lover*