

## HOUSING OVERVIEW

Assistants to Infancy • Primary • Elementary • Inclusive Education • Foundation Course  
University of San Diego  
Summer 2018

### **2017-18 Assistants to Infancy**

#### **Overview**

MISD summer students have the option of living on campus at the University of San Diego (5998 Alcalá Park, San Diego, CA 92110), a beautiful university located about 10 miles from MISD. Carpooling is the most popular method of transportation from USD to MISD. Housing is provided in the Manchester Village Apartments. **The apartments generally have either two shared bedrooms or four single bedrooms, two shared bathrooms, a shared living and dining area, and a shared full-size kitchen.** Kitchens include a stove, oven, microwave, and refrigerator; you need to bring your own pots, plates, utensils, etc. Each bedroom is wired for cable television, although televisions are not provided. Manchester Village includes study rooms, a laundry room, a vending area, two levels of underground parking, and a wide screen TV in the first floor lounge. The following linens are provided by the university: a pillow, sheets, blanket, bedspread, and bath towels. The bed linens are changed once a week and the towels are changed two times a week. Please also note that smoking and tobacco use is not permitted on the USD campus.

#### **Rooms & Pricing: (\$44 shared - \$62 single - \$143 family)**

The price for a shared room is **\$44/night** and for a single (your own room) is **\$62/night**. You may choose to have your own room or to share a room. Either way, you will be sharing an apartment with other MISD students who we select based on your input. The exception to this rule is **Family Housing: A single apartment for a family of up to four people, or a group of four people who choose to live together, can be purchased at a flat rate of \$143 per night. Family housing requires that all occupants arrive and depart on the same day, and it must be paid for in a single payment.** If you would like to apply for family housing, please list the members of your family or group and the ages of the children, if any. (Children under 18 years of age must be supervised at all times while on campus by someone who is over 18 and at least two years older than the child.)

#### **Meals**

As a student living at USD, you will have a full-size kitchen in your apartment. You will also have the convenient option of dining at various restaurants and fast food establishments throughout campus (Pavilion Dining, Tu Mercado, and La Gran Terraza).

#### **Parking**

Students may park on campus at the rate of \$40/week or \$8/day (permits are not required on weekends). Information about ordering permits will be sent to you closer to the start date. Parking Services: [parking@sandiego.edu](mailto:parking@sandiego.edu) or (619) 260-4518, 8:00 a.m. – 5:00 p.m. <https://www.sandiego.edu/parking/>

#### **Athletic Facilities-Library-Internet Access**

- **Athletic facilities**—Tentative pricing for McNamara and Mission Fitness Centers is \$10 per day or \$25 per week. Contact the Recreation Department at [usdrecreation@gmail.com](mailto:usdrecreation@gmail.com) or (619) 260-4533 for more information.
- **Library**—Copley library is free to use for studying, although you may not check out books.
- **Internet Access**— There may be fees for accessing internet on campus. Visit [www.sandiego.edu/its/connect/wireless/](http://www.sandiego.edu/its/connect/wireless/) for rates and information about ordering daily or weekly access codes. For the purpose of ordering internet access, you are a “guest”, not a “student”. Contact the ITS Help Desk at (619) 260-7900 with any questions.

#### **Charges for Lost Keys & Damage**

There is a \$40 charge for a lost room key and damage to rooms may incur additional fees.

#### **Arrival and Departure**

**Check in at the Missions Café (which is an office) next to Missions Crossroads between 8:00am – 10:00pm on your designated day of arrival.** If you know you will arrive after 10:00 pm, please call the office at 619-260-4623 before 10 pm to arrange a plan for key pick up, or if it is after 10:00 pm when you arrive, there is an “after hours” number you can call which will be posted on the door, or you can call USD public safety at 619-260-2222 and they will obtain assistance for you. Manchester Village Apartments are located on Torero Way, just east of the Manchester Field and Fowler Ballpark. **Check out by 9:00 a.m. on your day of departure.** You may extend your check out until 1 p.m. if necessary by notifying the front desk agent ahead of time.

## Instructions

Please use the Housing Application Form (page 3) to calculate your total cost and **scan the completed form to [training@misdami.org](mailto:training@misdami.org) by Tuesday, April 24<sup>th</sup> at the latest. Space is limited, and rooms are allotted on a first-come, first-served basis. Priority will be given to those who have been accepted and paid their \$1,000 course deposit.** If you prefer to use regular mail, our address is listed below. You will be notified of your housing decision within one week.

**Duration of Stay** The housing costs are based on set check-in and check-out dates depending on your program. They are listed at the top of the application form in **blue**. Should you wish to arrive a few days earlier or later, those requests will be considered on a case-by-case basis, and additional days would be charged at the normal nightly rate. Please note: If you stay for *less* than the allotted time, you will not be refunded.

**Roommates** If you have a particular roommate or housemate you would like to live with, list your preference at the bottom of the form. Every effort will be made to match you with your preferred housemate(s), but these requests are **not guaranteed**. If you must live with specific people, we recommend that you explore other housing options like [www.airbnb.com](http://www.airbnb.com), or you could collaborate with three other friends to use USD Family Housing, **as long as you are in the same program and the arrival and departure dates for all occupants are the same**. Room and roommate assignments are made in the 1-2 weeks prior to your program start date, and you will be notified by email.

### **Payment**

Payment is made to MISD. **Full payment is due by Tuesday, May 1st.** MISD accepts payment by **check or money order** drawn on U.S. funds and made out to MISD. If you wish to pay by **credit card** over the telephone, contact Amy Rhodes at 858-535-0500 x101 with the following information:

1. Credit card number
2. Expiration date
3. CVV (3 digit) security code number
4. Name on the card
5. Amount you wish to pay

Once you provide these items, we will process the payment and email you a receipt. Please note that a **3% credit card processing fee is automatically added to all credit card transactions** and you will see this reflected on your receipt.

### **Contact MISD**

- Mailing address: The Montessori Institute of San Diego, 8745 La Jolla Scenic Drive North, La Jolla, CA 92037
- Email: [training@misdami.org](mailto:training@misdami.org)

***REMEMBER TO INDICATE WHICH STUDENT THE PAYMENT IS FOR.***

## Quick Reference

### **DEADLINES**

- Submit housing application to MISD: **4/24/18**
- Full payment due to MISD: **5/1/18**

**QUESTIONS** Questions about payment or this contract should be directed to MISD, [training@misdami.org](mailto:training@misdami.org). For general assistance during your stay, or for questions about USD campus facilities, **which are not already answered in this form**, contact **USD Office of Hospitality Services, located in the Missions Café, next to the Missions Crossroads. The phone number is (619) 260-4623, and they are open 8 am- 10 pm.**

**NON-REFUNDABLE:** Please keep in mind that payment for USD housing is **not refundable**. Although it may be possible to stay and pay for a few additional days, students are required to pay for at least the designated period on the registration form for their program. In other words, if you choose to stay for less than the designated period, your total due will not be discounted.

**USD Housing Application Form**      **DUE BY 4/24/18**

Assistants to Infancy 2017-18: Arrive Sunday, June 3rd – Depart Saturday, August 4th (62 nights)

Directions: Please select your room choice and calculate the total. You are required to pay for at least 62 nights.

**Single Room**

- \$3,844**
  - A single room (no roommate) in a shared apartment
  - Cost: **\$62/night**
- \$ \_\_\_\_\_** (write in cost for additional room nights, if applicable)
  - If you arrive before Sunday, June 3rd and/or depart after August 4th, you will owe an additional \$62/night. Please write in the extra amount you will owe on the line above and check the box to the left.

**Shared Room**

- \$2,728**
  - A shared room (bedroom and bathroom shared with a roommate) in the apartment
  - Cost: **\$44/night**
- \$ \_\_\_\_\_** (write in cost for additional room nights, if applicable)
  - If you arrive before Sunday, June 3rd and/or depart after Saturday, August 4th, you will owe an additional \$44/night. Please write in the extra amount you will owe on the line above and check the box to the left.

**Family Housing (Single Apartment)**

- \$8,866**
  - A single 4-bedroom apartment for families or groups of up to four people, arriving/departing same dates
  - Cost: **\$143/night**
- \$ \_\_\_\_\_** (write in cost for additional room nights, if applicable)
  - If you arrive before Sunday, June 3rd and/or depart after Saturday, August 4th you will owe an additional \$143/night. Please write in the extra amount you will owe on the line above and check the box to the left.

**Arrival and Departure Dates**

- Please write in the date of your planned arrival and departure, which should be consistent with the amounts indicated above.

Arrival Date: \_\_\_\_\_ Departure Date: \_\_\_\_\_

**TOTAL (non-refundable)**

**\$ \_\_\_\_\_**

**By submitting this form, I confirm that I have read this document (pages 1-3), agree to the terms of USD housing, and if accepted, I agree to pay the total amount above to MISD by May 1st, 2018. I understand that if my payment is not received by this date, my space will be forfeited. I also understand that payment for USD housing is non-refundable, and that if my housing payment will be made by a third party or sponsor, it is my responsibility to provide them with a copy of this 3-page document so they are aware of the policies.**

Student name (please print) \_\_\_\_\_ Student signature \_\_\_\_\_ Date \_\_\_\_\_

Email address \_\_\_\_\_ Telephone number \_\_\_\_\_

Preferred roommate or apartment mate(s) \_\_\_\_\_ (To increase your chances of being placed together, remind your friends to apply early!)

If applicable: Name of third party or sponsor who will pay \_\_\_\_\_ Signature of third party or sponsor \_\_\_\_\_ Date \_\_\_\_\_

Yes, I would like to be connected with other MISD students staying at USD in order to coordinate transportation.