



Take Montessori
Public



Develop Creative
Thinkers



Innovate in
Oakland

POSITION: Lower Elementary Lead Teacher

REPORTS TO: Head of School

LOCATION: Oakland, CA

WEBSITE: www.urbanmontessori.org

Urban Montessori Charter School (UMCS) seeks experienced, hard-working, and high-achieving Lead Teachers for our Oakland-based Montessori public charter school. We are conducting this search for the 2015 - 2016 school year, and will be operating as a TK - 5 school growing into a TK - 8 school.

Lead Teachers are responsible for leading the implementation of the instructional program and work in collaboration with their Support Teachers, the Head of School, and the UMCS community to create a child-centered, powerful educational experience for Urban Montessori's children.

**Email your cover letter and resume care of human resources to:
employment@urbanmontessori.org**

QUALIFICATIONS

Education and/or Experience

- Bachelor's degree (BA or BS) from a four -- year college or university; and at least 3 years of successful teaching in a Lower Elementary Montessori classroom
- Lower Elementary Montessori certification and training

- California Multiple Subject credential or eligible for an intern
California Multiple Subject Credential Other Qualifications
- Strong understanding of Montessori methods and able to effectively integrate other best practices with the Montessori method
- Strong understanding of how to use multiple forms of assessment in informing and driving instruction
- Able to build immediate and caring rapport with children of all ages; strong understanding of child development and adolescent development
- Passion for teaching and working with students from urban communities, with specific knowledge and understanding of the needs of students from different experiences, languages and backgrounds
- Able to work in a creative and demanding learning environment, including the ability to problem--- solve and manage ambiguity and adversity
- Excellent communication, presentation and interpersonal skills with demonstrated ability to speak and write clearly and persuasively
- Computer literate and comfortable with acquiring new technology skills
- Excellent organization, time management and follow---up skills; high sense of commitment; ability to work as part of a team Specific responsibilities
- Establishes an inspiring classroom setting that is organized and engaging, with systems and procedures that manage student behavior, movement, and learning
- Takes leadership in guiding a support teacher; ensures all adults are maximized in the classroom
- Establishes a powerful classroom culture where children have high expectations for themselves and for others, are self---motivated and self---directed, have pride in themselves and in their community, care about themselves and their community, and where children value and love learning
- Develops and implements individualized learning plans, small and

whole group lesson plans and classroom activities consistent with UMCS instructional guidelines

- Assesses students regularly in accordance with UMCS guidelines, examines student assessment data, and refines learning plans to differentiate instruction for each student
- Collaborates with UMCS team members to improve own and others' instructional practices; shares best practices
- Provides students and their families with regular and timely information on classroom activities and student progress; finds ways to involve parents/guardians in their students' education
- Demonstrates knowledge of, and support, Urban Montessori's mission, vision, value statements, standards, policies and procedures, operating instructions, confidentiality standards, and the code of ethical behavior.

APPLICATION PROCESS All interested applicants should submit a:

- Cover letter of no more than one page that specifically addresses candidate's qualifications and qualities as described above
- Curriculum vita/resume
- Contact information for three references

Please email the above to employment@urbanmontessori.org or mail to Urban Montessori Charter Schools at 5328 Brann St., Oakland, CA 94619.

For additional questions or inquiries, please contact Taima Beyah at the above email address. Applicants will be contacted immediately upon receipt application regarding the final review and interview processes. Thank you for your interest in this position.